

<b>Policy Name:</b>	<b>ANATARA SECURITYHOLDER COMMUNICATION POLICY</b>
<b>Policy Number:</b>	<u>ANR-28</u>
<b>Date last Reviewed:</b>	September 2019
<b>Approved by:</b>	Anatara Board of Directors
<b>Date of Approval:</b>	September 2019
<b>Date of Next Review:</b>	September 2020
<b>Related Policies:</b>	ANR-23 Continuous Disclosure Policy; ANR-24 Remuneration & Nomination Committee Charter; ANR-26 Corporate Governance Charter
<b>Contact Officer:</b>	Chief Executive Officer
<b>Associated Appendices / Procedures:</b>	

Version	Date	Revision
01	September 2019	Original

## Policy Objective

To promote effective communication with securityholders and encourage effective participation at general meetings of the Company.

### 1. Overview

#### 1.1 Purpose

The purpose of this Securityholder Communications Policy (Policy) is to promote effective communication with securityholders and encourage effective participation at general meetings of the Company.

#### 1.2 Maintaining Securityholder Communications the Company will ensure that:

- (a) materials detailed in this Policy are maintained and updated in the 'Corporate Governance' section of the Company's website [www.anataralifesciences.com](http://www.anataralifesciences.com) within a reasonable timeframe;
- (b) securityholder communications are distributed to shareholders in accordance with the *Corporations Act 2001* (Cth) (Corporations Act) and ASX Listing Rules; and
- (c) this Policy is updated and maintained as required.

#### 1.3 Methods of Communication

- (a) The following methods of communication are available to securityholders:
  - (i) telephone;
  - (ii) mail; and
  - (iii) email.
- (b) This Policy details the methods of communication available for various areas.

### 2. ASX Announcements

#### 2.1 Outline

The Company makes announcements to the financial market operated by ASX Limited (ASX) in accordance with the ASX Listing Rules.

#### 2.2 Availability

Announcements made by the Company to the ASX are available to securityholders:

- (a) via a link to the ASX website in the 'Investor Centre' section of the Company's website;
- (b) under the Company Announcements section of the ASX website; and

- (c) by email notification (when securityholders provide the Company's security registry (Security Registry) with their email address and elect to be notified of all Company ASX announcements).

### **3. Company's Security Registry**

#### **3.1 General**

Securityholders are able to access information relevant to their holding via the Company's Security Registry website, [www.computershare.com.au](http://www.computershare.com.au). Securityholders who do not have access to the internet should contact the Company's Security Registry with any enquiries relating to their shareholdings.

#### **3.2 Contact Details**

The contact details of the Company's Security Registry are as follows:

Computershare Investor Services Pty Ltd  
Level 1, 200 Mary Street  
Brisbane QLD 4000  
Telephone: +61 (0)7 3237 2100

#### **3.3 ASX Code**

The ASX Code for the Company is ANR.

### **4. Company Security Registry Forms**

#### **4.1 Amendment of Securityholder Details**

- (a) If securityholders wish to amend any of their details on the Company's security register, they must go to the Security Registry website, [www.computershare.com.au](http://www.computershare.com.au), or complete the appropriate form and send it to the Company's Security Registry (see Company's Security Registry above for contact details). Forms available from the Security Registry include:

- (i) Change of Address;
- (ii) Direct Credit of Payments;
- (iii) Communications; and
- (iv) Tax File Number or Australian Business Number Notification.

- (b) These forms may be downloaded from the Security Registry website, [www.computershare.com.au](http://www.computershare.com.au). Securityholders who do not have access to the

internet should contact the Company's Security Registry (see the Company's Security Registry above for contact details).

## 5. Annual General Meetings

### 5.1 Date and location of Annual General Meeting (AGM)

- (a) The Company will usually hold its annual general meeting (AGM) in October/November each year.
- (b) The specific date, time and location of each AGM will be detailed:
  - (i) in the relevant notice of meeting; and
  - (ii) on the Company's website.
- (c) Alternatively, securityholders can contact the Company's Security Registry or Company secretary directly to obtain this information.

### 5.2 Notice of meeting

The notice of meeting will be distributed to all shareholders prior to the AGM within the timeframe set by the Corporations Act and the Company's constitution. The full text of the notice of meeting will also be available via the 'Investor Centre' section of the Company's website, [www.anataralifesciences.com](http://www.anataralifesciences.com).

### 5.3 Questions from Shareholders to the Chairman and External Auditor at the AGM

- (a) At the AGM, shareholders can ask questions about or comment on:
  - (i) the management of the Company;
  - (ii) the conduct of the audit, preparation and content of the auditor's report, accounting policies adopted by the Company in relation to the preparation of the financial statements, and the independence of the auditor in relation to the conduct of the audit;
  - (iii) the remuneration report; and
  - (iv) the other items of business at the AGM.
- (b) If shareholders are present at the AGM, the Chairman will provide reasonable time following the consideration of reports for questions and comments on these matters. If shareholders are not present at the AGM:
  - (i) a question form (and necessary instructions) will accompany the Notice of Meeting, giving shareholders the opportunity to forward their questions and comments to the Company prior to the AGM; and
  - (ii) as many as possible of the more frequently asked questions will be answered by the Chairman (or, where appropriate, the auditor) at the AGM.

- (c) Shareholders may attend the AGM in person or by proxy, representative or attorney. A proxy form will accompany the Notice of Meeting.

#### 5.4 Chairman's Address

The Chairman's Address (and any Chief Executive Officer Address) will be released to the market just prior to the commencement of the AGM. It will be available to securityholders in the same manner as other ASX Announcements (see ASX Announcements above).

## 6. Annual Report

### 6.1 Timing and availability

The annual report of the Company (Annual Report) contains key financial information about the Company, as well as important operating and corporate information. As permitted by the Corporations Act, the default method of receiving the Company's Annual Report is electronically via the 'Investor Centre' section of the Company's website. A printed copy of the Annual Report is only sent to securityholders who elect to receive one. Securityholders who wish to receive a printed copy of the Annual Report should complete the communications form available on the Company's Security Registry website ([www.computershare.com.au](http://www.computershare.com.au)) or contact the Company's Security Registry (see the Company's Security Registry above for contact details). The Annual Report will be available to all securityholders prior to the AGM within the timeframe set by the Corporations Act.

## 7. Financial Results

### 7.1 Timing

Anatara complies with ASX Listing Rules, Chapter 4, Periodic Disclosure.

- (a) Appendix 4C (quarterly reports) will be released to the ASX within one month after the end of each quarter of Anatara's financial year which ends on 30 June. Quarterly reports will be available no later than 31 October, 31 January, 30 April and 31 July respectively.
- (b) Appendix 4B (half-year report) will be released to the ASX within two months after the end of the half-year. The half-year report will be available no later than 28 February.
- (c) Appendix 4E (preliminary final report) will be released to the ASX within two months after the end of the financial year. The preliminary final report will be available no later than 31 August.
- (d) Annual Report will be reported to members and released to the ASX by the earlier of: (a) 21 days before the next AGM after the end of the financial year, or (b) four months after the end of the financial year. The Annual Report will be reported to members no later than 31 October.

## 7.2 Availability

As the Half-Year and Full-Year Results are announced to the ASX pursuant to the ASX Listing Rules, they will be available to securityholders in the same manner as other ASX Announcements (see ASX Announcements above). In addition, the results will be accessible via the 'Investor Centre' section of the Company's website.

## 7.3 Investor and analyst presentations

Presentations that are made to investors and analysts at a group briefing will be available to all securityholders via the 'Investor Centre' section of the Company's website and will, where necessary, be released to the market prior to delivery.

## 8. Corporate Governance

### 9.1 Corporate Governance website

In accordance with Recommendation 6.1 of the ASX Principles, the Company has a Corporate Governance section within the Company's website.

### 9.2 Corporate Governance statement

The Company's Annual Corporate Governance Statement is prepared in accordance with the ASX Listing Rules. It is contained in the Annual Report each year and is also available under the 'Corporate Governance' section of the Company's website dealing with corporate governance.

### 9.3 Board and Committee Charters

(a) In accordance with Recommendation 1.1 of the ASX Principles, the Company has a formal Board Charter, containing details of the functions and responsibilities of the board of directors of the Company (Board). To assist the Board in fulfilling its duties and responsibilities, it has established two Board Committees, which are the:

- (i) Nomination and Remuneration Committee; and
- (ii) Audit and Risk Committee.

(b) Each of these Committees has a formal Charter. The Board and Committee Charters are available to Securityholders under the 'Corporate Governance' section of the Company's website dealing with corporate governance.

## 9. Media Releases

Access to Company media releases is available under the 'Investor Centre' section of the Company's website and they are released to the market via the ASX.

## 10. Media and Investor and Analyst Briefings

### 11.1 General

Typically, at the time of announcement to the ASX of the Company's Half-Year and Full-Year Results the Company conducts investor and analyst briefings (see Half- Year and Full-Year Results above). Investor and analyst briefings may occur at other times during the year as the Company thinks appropriate.

## 11.2 Presentations

If and when investor and analyst briefings occur at other times during the year, any presentation materials provided will be made available to all securityholders via the 'Investor Centre' section of the Company's website and will be released to the market prior to delivery.

## 11. Dividends

### 12.1 Dividend Statements

Dividend Statements are lodged with Australia Post on the business day prior to the date the dividend is paid. These statements are mailed to securityholders at the addresses that appear on the Company's Security Register.

### 12.2 Dividend information

Securityholders can obtain historical dividend information via the 'Investor Centre' section of the Company's website. This information includes the amount of the dividend and the level of franking. If securityholders require specific dividend information they can obtain this via the 'Investor Centre' section of the Security

Registry website (see the Company's Security Registry above). Securityholders who do not have access to the internet should contact the Company's Security Registry with any dividend-related enquiries (requests to the Security Registry may attract an administrative charge).

## 12. Information to Beneficial Owners

Beneficial owners of Company shares are encouraged to contact the Company's Security Registry to arrange the direct receipt of securityholder materials.

## 13. Publishing and updating the Policy

### 14.1 Publishing of the Policy

The Policy will be published on the Company's Intranet and made available by the Manager for the benefit of all directors. In compliance with the ASX Corporate Governance Council Principles of Good Corporate Governance and Best Practice Recommendations, this Policy or a summary of its main provisions will also be published on the Company's website, for the benefit of securityholders, the investment community, the media and members of the public.

#### 14.2 Updating the Policy

The Board may approve updates and amendments of this Policy from time to time. All updates and amendments, and a consolidation, of the Policy (or a summary of its main provisions) will appear on the Intranet and the Company's website within a reasonable time after any such updates or amendments have been approved.

### **14. Questions about the Policy and its application**

#### 15.1 Questions from employees

Employees (if any) should direct their questions about the Policy and its application in the first instance to the Company Secretary. If a definitive interpretation of the Policy or its application is required, your question should be directed to the Company secretary or his authorised delegate.

#### 15.2 Questions from Securityholders, investors and public enquiries

Securityholders, investors and members of the public should direct their questions about this Policy and its application to the Company's Share Registry, whose details are set out in section 3.